



दिल्ली कौशल एवं उद्यमिता विश्वविद्यालय  
**DELHI SKILL AND ENTREPRENEURSHIP UNIVERSITY**  
(A State University Established under Govt. of NCT of Delhi Act 04 of 2020)  
Head Office: DSEU Dwarka Campus  
Sector 9, Dwarka, New Delhi - 110077

Date: 14.10.2021

**Advertisement for Short-Term Recruitment of Research Associates**

The Delhi Skill and Entrepreneurship University (DSEU) has been established through an act of the Legislative Assembly of the National Capital Territory of Delhi, namely the “Delhi Skill and Entrepreneurship University Act, 2019 (DELHI ACT 04 OF 2020) to provide quality education in applied sciences and skill education. The University came into existence on 15 August 2020 vide Notification dated 14.08.2020.

The Delhi Skill and Entrepreneurship University (DSEU) is looking for short-term appointments of **Research Associates** to support DSEU in developing a framework and to implement entrepreneurship projects in Delhi.

**Number of Positions: 2**

**Roles & Responsibilities :**

Research Associates will assist different DSEU verticals in tasks pertaining to:

- Curriculum related coordination and assessments
- Conducting primary and secondary research for demand and supply mapping, market trends, job roles with regard to different courses
- Conducting surveys to gauge student aspirations for programs in the coming year
- Analyzing and interpreting data through statistical tools and creating visualization and graphics
- Collating raw content in presentable reports and presentations
- Organising practicals, guest lectures, industry visits in the specific courses being offered at DSEU as and when required
- Support Faculty and prepare student academic reports and records
- Manage administrative tasks such as document creation, file management and other tasks as assigned.

### **Key Qualifications**

1. At least Bachelor's Degree or equivalent in the relevant field
2. A minimum of 2 years and maximum of 10 years of work/ teaching experience in the relevant field.
3. Good digital and research skills
4. Strong excel, data analysis and presentation skills
5. Excellent verbal, written and communication skills
6. Secondary research and report writing skills
7. Good organisational and multitasking abilities

Consolidated Remuneration: Rs. 30000 - 40000/- (based on previous experience)

### **Duration**

6 months subject to extension as per University norms.

### **General Instructions**

1. Individuals of all nationalities are encouraged to apply.
2. Before applying, candidates should ensure that they fulfil all the eligibility conditions norms.
3. No correspondence whatsoever will be entertained from applicants regarding any delays, conduct and result of the selection process.
4. The decision of DSEU in all matters relating to eligibility, acceptance or rejection of the application, penalty for false information, mode of selection will be final and binding on the candidates and no enquiry or correspondence will be entertained by DSEU in this connection.
5. DSEU reserves the right to cancel the candidature of the candidate at any stage of recruitment process and even after the selection/appointment of the candidate, if he/ she does not fulfil the conditions specified in the notification.
6. Incomplete applications and those received after the closing date or without relevant documents shall be rejected.
7. Original documents will be required to be presented for verification as and when asked by the University.
8. The last date for applying is **28th October, 2021**.
9. **Please fill in the form for your application on <https://forms.gle/PXXerwa8dVeobZCD9>**
10. Queries pertaining to the positions may also be mailed to **[ps-registrar@dseu.ac.in](mailto:ps-registrar@dseu.ac.in)**