

1	Name of the Post	Store Officer
2	Number of post(s)	01(One)* (in G. B. Pant DSEU Okhla – I Campus) *Subject to variation, dependent on workload
3	Classification	Group “B” Non-Ministerial
4	Pay band and grade pay or pay scale	Level – 6, Entry Pay: Rs.35,400/-
5	Whether selection posts or non-selection post	Selection
6	Age limit for direct recruits	40 Years
7	Educational and other qualifications required for direct recruits	<p>(a) Master's Degree with Economics/ Commerce/ Statistics/Business Studies/ Public Administration from a recognized University/Institute.</p> <p>(b) One year experience in handling Stores and keeping Accounts in a Store or in a concern of Central or State Government/ Statutory or autonomous organization/PSU/ University/ any recognized Institution/Banks or in a Private Sector organization listed on the stock exchange(s) of India.</p> <p style="text-align: center;">OR</p> <p>(a) Bachelor's Degree in Economics/ Commerce/ Statistics/Business Studies/ Public Administration as a subject from a recognized -University/ Institute.</p> <p>(b) Diploma in Materials Management/ Warehousing Management/ Purchasing/ Logistics/ Public Procurement from recognized University/ Institute;</p> <p>(c) Two years experience in handling Stores and keeping Accounts in a store or a concern of Central or State Government/ autonomous or statutory organization/ PSUs/ University/ Banks or in a Private Sector Organization listed on the Stock exchange(s) of India.</p>
8	Whether age and educational qualification prescribed for direct recruits will apply in case of promotion	No
9	Period of probation, if any.	2 Year for Direct Recruitment.
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various method.	Promotion failing which by Direct Recruitment failing both by Deputation.

<p>11</p>	<p>In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption on to be made.</p>	<p><u>Promotions:</u></p> <p>Store Keeper in Pay Level 5 (29200 – 92300) with 6 years' regular service in the grade.</p> <p>Note 1: Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/ eligibility service.</p> <p>Note 2: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 01.01.2016/ the date from which the revised pay structure based on the 7th CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding pay/ pay scale extended based on the recommendations of the pay commission.</p> <p><u>Deputation/ Absorption:</u></p> <p>Officers under the Central Government/Govt. of NCT of Delhi:</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre/ Department, or</p> <p>(ii) with 6 years' service in the grade rendered after appointment thereto on a regular basis in posts in Pay Level 5 (29200 – 92300) or equivalent in the parent cadre/department, and</p> <p>(b) possessing the educational qualifications and experience prescribed for direct recruits under column 7.</p> <p>Note 1: The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the</p>
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		<p>same or some other organization/department of the Central Government shall ordinarily not exceed 3 years. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years as on the closing date of receipt of applications.)</p> <p>Note 2: For the purpose of appointment on deputation/ absorption basis, the service rendered on a regular basis by an officer prior to 1.1.2016 (the date from which the revised pay structure based on the 7 th CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay/ pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/ pay scale, and where this benefit will extend only for the post(s) for which that grade pay/pay scale is the normal replacement grade without any up-gradation.</p>
12	If a departmental promotion Committee exists, what is its composition?	As per Act/Statute/Ordinance(s) of the University.
13	Circumstances in which Union Public Service Commission / DSSSB to be consulted in making recruitment	Not Applicable